

# Electronic Faculty Annual Reporting System (eFARS)

## Annual Report Outline

- A. Instructions
- B. Carryover Items
- C. Appointment
  - 1. Percent Appointment
  - 2. Photo
  - 3. CALS Key Initiative
- D. Resume
- E. Objectives
  - 1. Objectives, This Evaluation Year
  - 2. Objectives, Next Evaluation Year
- F. Responsibilities and Achievements
- G. Impact Statements
- H. Extension Planning and Reporting
  - 1. Extension Reporting
  - 2. Extension Planning
    - a. Outcome Buy-in
    - b. Personal Action Plan (Agents only)
    - c. Unit Plan of Work (UCs initiate)
  - 3. Extension Program Development
  - 4. Extension Support Activities
- I. Publications
- J. Presentations
- K. International Programs Accomplishments
  - 1. International Research Collaborations
  - 2. Other Intl Activities
- L. Extramural Funding Efforts
- M. Teaching and Advising
  - 1. Courses Taught
    - a. Credit Courses Taught
    - b. Guest Lectures Taught
    - c. Undergraduate Research
  - 2. Directed Theses, Dissertations, etc.
  - 3. Postdoc Fellow Training/Research
  - 4. Advising Responsibilities
  - 5. Course and Curriculum Development
- N. Contributions to Diversity
- O. Other Scholarly Activities
  - 1. Start-up Businesses
  - 2. Commercialization of Discoveries
  - 3. Software
  - 4. Patents
  - 5. Disclosures

P. Professional Development

Q. Service

1. Professional Service

- a. Service to Academic or Professional Organizations
- b. Editorships, Curatorships, etc
- c. Meetings Led/Organized
- d. Ad hoc Peer Review
- e. Participation on grant or fellowship review panels
- f. Site visit panels
- g. External grant or fellowship reviews
- h. Other service

2. University Service

- a. Department, College, and University Service
- b. Service to Students

3. Extension, Outreach, Gov't, Industry, & Other Svc

- a. Boards, Commissions, and Advisory Committees
- b. Expert witness/testimony
- c. Consulting

R. Awards and Recognition

S. Other Pertinent Activities

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